

Dear Parents,

Hello! We welcome you to Pre-K 3 at St. Peter Academy! This letter will tell you everything you need to know to get ready for "Back to School"! Our teachers for the year are Ms. Ashley Fersch (full day) and Mrs. Teresa Donohue (mornings).

Pre-K 3 Orientation will be on September 6th at 8am! Your child may come to orientation with you. They will be staying in the classroom with an aide while we are in the cafeteria. We will meet at our blue doors at 7:45am to welcome you in. Please bring supplies on this day rather than the first day of school. Thank you!

First Week Schedule: Wednesday 9/7, Thursday 9/8, and Friday 9/9 will be half-days (8:00-11:55am). Monday, September 12th will be the first full day of school (8:00-2:25pm). *Please Note: 11:00am is dismissal for our half-day students.

First Day of School: All parents and children should wait in front by our blue classroom doors (next to the flag pole and school sign). Please plan to arrive at 7:45a.m. You may park in the parking lot behind the school near the Senior Residence and walk between the school and residence to the front of the building. This will be safer than parking on Fifth Avenue. On this day we will meet you outside. The children, and only the children, will then come into our classroom. No adults will be permitted inside the school building.

Morning Drop-Off: On the following school days, the children will meet at the classroom door between 7:45am and 8:00am. **After 8:00am, this door will be closed and your child must be taken to the main school doors (by the Mary statue) for admission to the building.**

Emergency Clothes: Please bring a complete change of clothes for your child in a large ziplock with their name on it. They will be used if it becomes necessary to change due to a spill or bathroom accident. Please select something that will work for the first couple months of school. It does not have to be a uniform. **Make sure you have socks, underwear, a shirt, and pants packed! All items labeled.**

Snack Time: We have snack time around 9:00am. Please pack a small snack and drink (in a spill proof water bottle) for your child. **WE ARE A NUT-FREE SCHOOL ZONE! Please do not send peanut butter, nuts, or anything containing nuts to school.** Please advise us in writing if your child has any allergies.

*Please note- we are a "green classroom". We ask that you send food and drinks in reusable containers.

Lunch Time: The full-day children will have lunch between 11:00-11:30am each day - including all half-day sessions - so please make sure you send in lunch on 11:55am dismissal days. We will be eating lunch in our classroom. Please send a reasonable amount of food for your child to eat. We are not able to cook or heat-up any food for your child, so if your child prefers a "hot lunch", please send it in a thermos. We are not able to feed each individual child. We will help open anything, and get them situated, but they must be able to feed themselves.

Nap Time: Children staying the full day will have a rest/nap time each day in the afternoon between 12:00 and 1:30pm. Please purchase a small sleeping bag for your child to use that may be easily rolled up and packed up by your child. Please put your child's sleeping bag in a tote/canvas bag. **Please be sure all your items have your**

child's name on them somewhere! The sleeping bag will be kept in your child's locker during the week, and will be sent home each Friday afternoon for laundering. **NO LARGE CAMPING STYLE SLEEPING BAGS!**

Dismissal: The children will be dismissed from the blue classroom doors at 11am (half day students) or 2:25pm(full day students). Please let us know if someone other than yourself will be picking up your child on a regular basis. If a change in pick-up person occurs, you may let us know in writing on any given day. For a "last minute" change, please call the school office (201-261-3468), and they will inform us. If you are delayed beyond 5 minutes, please call the school office so they can let us know if you are running late.

After Care: If a child is going to after care on a daily basis, please advise us of your approximate pick-up time and who will be picking up. If after care is on an "as needed" basis, please include a note in your child's folder that morning. **An additional snack should be packed if attending after care.**

School attire: The children will be wearing our schools gym uniform with comfortable sneakers (no laces! Velcro works best!!) Please, no flip-flops or sandals as we use the playground and gym as often as possible. When it is necessary to wear boots, please pack sneakers to wear during the day. Uniforms can be purchased at Flynn O'Hara Uniforms in Emerson, NJ.

School supplies: Your child will need a lunchbox and full sized backpack (one large enough to easily fit a folder and their lunch box). Your child's name must be visible on the **OUTSIDE** of their possessions. Full day students will need a sleeping bag for nap time. Please do not buy a full size camping sleeping bag. A small child's sleeping bag works great! Crayons and a folder will be provided by us. We also ask that you each provide 5 boxes of "fluff out" tissues, 4 containers of *lysol* or *clorox* wipes and 1 package of baby wipes. Thank you!

Forms: For the forms, go to www.stpeteracademy-pre-k3.weebly.com , under the tab "Our Program" click on "2022-2023 Forms". Please complete each form & bring it with you on Orientation Day!

** We would greatly appreciate if you would email us the name you wish your child to be called if you use a nickname (e.g Tommy in lieu of Thomas). We will make up all the name tags in advance, so please let us know as soon as possible. Please use these email addresses: TDonohue@spare.org and AFersch@spare.org. If you have any questions or concerns, please let us know.

Sincerely,
Mrs. Teresa Donohue & Ms. Ashley Fersch

P.S. : If your plans to attend Pre-K 3 have changed, please notify the school office immediately at 201-261-3468. Thank you!